

**AHA
NSW**

AWARDS FOR EXCELLENCE 2008

MACQUARIE HOTEL
**Environmental
Initiative of The Year**

Macquarie Hotel

Macquarie Hotel



Macquarie Hotel

42-44 Wentworth Avenue
Sydney NSW

Phone 02 82628888

Fax: 82628899

email Mandy Wheeler:
Mandy@macquariehotel.com

ATM

TAB

e
efpos

FOX
SPORTS

The Macquarie Hotel is a part of the
Schwartz Family Company group of hotels

 **Schwartz**
Family Co.

SCHWARTZ FAMILY COMPANY

OZ HOTEL
BAR & GAMING

Macquarie Hotel

Policies in place at the Macquarie Hotel that support Environmental Best Practices

From within our own internal occupational health, safety and environment systems manual we have the following policies in place at the Macquarie Hotel;

1. Occupational Health and Safety policy
3. Drug and Alcohol Policy
4. Amenities Policy
5. Chemical Policy
6. Basic Health and Safety Policy
7. Training Policy
8. Documentation and Record Keeping Policy
9. Emergency Procedures, which includes the following policies:
 - a. Bomb Threat
 - b. Fire
 - c. Armed Hold – Up
 - d. Evacuation
10. Contractor and Tradespersons Policy
11. Hazardous Substances Policy
12. Safety Policy, which covers the following points:
 - e. Hearing conservation
 - f. Sun protection
 - g. Safety footwear
 - h. Sharp's disposal
 - i. Manual handling e.g. - We have installed a hydraulic lift into our cellar for all deliveries and any heavy lifting required for getting kegs in and out of the hotel
 - j. Chemical – dedicated area
 - k. Office safety
13. First Aid Policy and In-house Nurse
14. No Smoking Policy - All areas of the Hotel clearly display no smoking signs.
15. Natural is Best - We use all natural ingredients in the making of our beer nothing artificial is used reducing waste

Macquarie Hotel

The use of Energy Saving Devices in regard to water, gas and power

Water

- We have put water restrictors on all taps in all bars and all 29 accommodation rooms these add air to the water reducing water flow and minimizing amount of water from 14litres per minute to 9 litres per minute
- Stop cock valves have been installed in our plumbing to isolate areas so we do not have to turn off our entire water supply when working on plumbing in the Hotel
- Triple A rated Pan assistance on cisterns and urinals so they only use 4.5 litres of water per flush
- Urinals are censored so they only flush once used
- Triple A rated shower heads water market approved installed in all 29 accommodation rooms
- We have a water consultant who has been working with us for the last year and is in the process of conserving water within the hotel.

- We are currently putting in place:

1. Every drop counts
2. Water efficiency audits, identification of water reuse opportunities
3. Installation of sub meters
4. quantification and identification of leaks

Power

- Energy saving globes have been installed in all of our lights throughout the hotel, rooms and all bars
- Hot water systems have been replaced to conserve energy

Gas

- Co2 alarms installed for any gas leaks in both cool rooms, cellars and brewery

Macquarie Hotel

The Quality and quantity of your in-house recycling programs

- Installed sensed Hand towel dispensers that are controlled-use to discourage paper waste by controlling amount of paper dispensed
- Installed sensed soap dispensers to minimize chemical waste and have also used an eco chemicals that are
- Installed throughout the entire hotel and Accommodation eco soft paper that is 100% recycled and the paper makers use an environmentally friendly process free of chlorine and other harmful chemical compounds
- We make sure all the chemicals we use are biodegradable chemicals for all general cleaning within the hotel
- We have a bottle cycling program it's called a bottle crusher, its compact, quiet and user friendly it generates 50% reduction in labour, 80% savings in space, elimination of noise and improved OH&S management. All crushed glass is recyclable, once we have crushed the glass it is picked up Bottle-cycler has adapted the output from the crushers to meet Visy requirements and can guarantee a recovery rate of bottle glass for recycling that is far above the industry rate
- Paper and Cardboard is put in recycle containers and picked up every 3 days – All confidential paperwork is shredded then added to recycling and any old archived confidential papers are collected by document destruction company for recycling
- We keep and send away all old toner cartridges for recycling
- When we brew our beer we send all the grain to be recycled and used for food for animals
- Installed flow back regulators on our beer system so we minimize beer waste weekly
- We have automatic bracton beer cleaning system improving OH&S risks as it mixes chemicals automatically
- We recycled all furniture and linen by sending it to charities this year



Containers of goods were sent to Cambodia and Bali.
As we upgrade the hotel we RECYCLE and donate furniture, beds, televisions, computers and linen to Orphanages abroad.

Macquarie Hotel

The existence of any environment committee or working party within the hotel to address environmental issues

- 1st Aid officer Jenny Farrell who is a registered nurse and keeps all first aid boxes and procedures maintained and updated regularly – meetings fortnightly
- OH&S Officer – Danielle Steele Oversees OH&S issues within the hotel setting up, maintaining and keeping procedures for safety and chemicals updated regularly. meetings with her once a month
- Fire and Evacuation warden – Mandy Wheeler has trained and maintains training and procedures for all managers In all of the fire evacuation, bomb threats hold up and general evacuation for accommodation – Meetings weekly
- Cubb Fire – who have installed a state of the art fire panel and water sprinkler system and this is tested weekly
- Sound Committee – Mandy Wheeler – Nathan Farrell and help from Acoustic Engineers to minimize sound leaks within the hotel and noise control inside the hotel by installing double

glazed windows, double air lock doors, sound minimizing curtains and sound db limiters on all music equipment - meetings weekly

- Energy and Water Committee – Paul Briggs and Mandy Wheeler – Paul is currently helping me he is our water gas and electrical conservationist helping in the management of environmental and energy conservation plans within the hotel – currently meeting bi monthly

Macquarie Hotel

Evidence of engaging in consultation with employees ON Environmental and other issues...

Sharing of relevant information relating to Occupational H Environmental issues with employees takes place at regular staff meetings, which are held weekly on Friday mornings.

Current consultation arrangements for the Macquarie Hotel allow for staff to discuss issues with the hotel management. The hotel management have elected to have an employee representative. As well as verbal staff meetings, consultation is undertaken in the following ways:

- Information is pinned to the staff notice board.
- Attached to staff pays.
- Staff can bring up issues at the staff meetings or independently with management at another time.
- A Bundy clock system will be installed within the hotel. This will allow for messages to be displayed for staff members as they sign in at the commencement of their shift.

The use of energy saving devices or practices

Water Saving Towel Service – In-house guests may choose to have their towels washed daily or participate in the program by allowing their towels to air dry and reuse them for another day.

Water Saving shower heads – These have been applied to each of the guest bathroom showers reducing the amount of water used during each shower.

Energy bills – Analysis of energy bills to access changes from same period last year. A centralised time clock for all major energy users for example; air-conditioners and spot lights, is located within the managers office.

Variable Speed Fans – Are fitted to all air conditioners within the hotel.

Toilets – All toilets have a dual flush system and public toilets are fitted with motion sensors for urinals.

Low Energy Lights – Down-lights with low wattage are used in some of the entertaining areas. The hotel is in the process of changing over to low wattage globes for use in all areas and accommodation areas of the hotel.

Recycling of Waste – recycling is taken very seriously at The Macquarie Hotel. Paper and cardboard is collected twice per week by contractors: J&C Grima. Glass is collected twice per week by contractors: Zeeg Zaag recycling. Grease trap is removed by contractors: Top Cat Plumbing at regular intervals. All waste is removed by contractors: JJ Richards on a daily basis, and is kept in a special shed, off-street but separate from the hotel.

Solar hot water panels – are located on the roof.

Macquarie Hotel

Photo Gallery



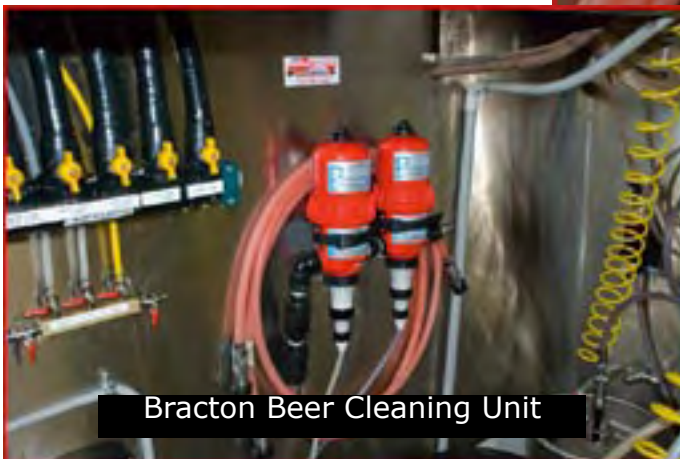
Bottle Crusher



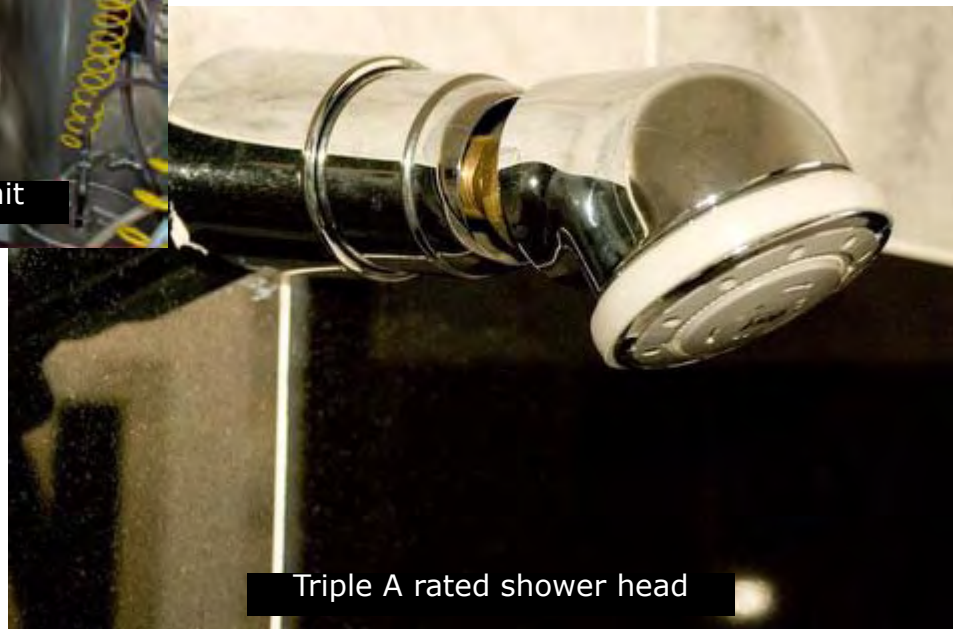
Cardboard Bag Recycling Centre



Bracton Beer Cleaning Unit



Bracton Beer Cleaning Unit



Triple A rated shower head

Macquarie Hotel

Photo Gallery



Energy saving Globes



Chemical Storage Unit



Hydraulic Lift

Macquarie Hotel

Environmental Commitment

Bay West Paper is pleased to announce that
The Macquarie Hotel
is committed to environmental responsibility by using EcoSoft™ Australian
and New Zealand Good Environmental Choice Approved products



J. Beach, Chief Executive Officer



P. Johnson, President
Good Environmental Choice Australia Ltd

August 2008

Date



www.baywestpaper.com.au | www.baywestpaper.co.nz

Macquarie Hotel

VISY RECYCLING OPERATIONS
(A.C.N 006941082) (A.B.N 49 984 541 896)



46-48 Doherty's Rd Laverton Vic 3028
Phone: +61 3 369 7477
Facsimile: +61 3 369 6350

2 December 2005

TO WHOM IT MAY CONCERN

This is to confirm that glass collected by Bottlecyclers is delivered into the Visy Recycling site at Laverton.

Glass that is delivered into the Laverton Site is processed through Visy's automated glass recycling facility which is the only facility of it's kind in sorting glass to such high quality levels in Australia.

This glass is then sold in the market place as a substitute to using virgin material and as such contributes to not only ensuring sustainability of natural resources but also diverting recyclable material from land fill. The glass division recycles over 300,000 tonnes per year.

Visy Recycling wholly supports and encourages uses for any recycled product.

Should you have any further queries please contact either myself or Maryanne Kelly on the number above.

Regards

A handwritten signature in black ink, appearing to read "Allen Mitchell".

ALLEN MITCHELL
General Manager
Visy Recycling - Glass

Macquarie Hotel

NURSES AND MIDWIVES BOARD OF NSW



AUTHORITY TO PRACTISE

JENNY MAREE FARRELL
RND899838
REGISTERED NURSE

EXPIRES 31-08-2009